

GREAT LAKES DRESSAGE CLUB EXPENSE REPORT



*Return to Dawn Wagstaff
for reimbursement*

Name: _____

Street: _____

City, State Zip: _____

Phone # _____

Date: _____

DATE	CITY	REIMBURSABLE TRANSPORTATION			MEALS			LODGING	TELE AND FAX	MISCELLANEOUS		DAILY TOTALS
		PERSONAL AUTO			BREAK- FAST	LUNCH	DINNER			DESCRIPTION	AMOUNT	
		MILES	\$0.415	AMOUNT								
Totals												
										TOTAL EXPENSES =====>		

REASON FOR TRIP OR INCURRING EXPENSE

I CERTIFY THAT THE EXPENSES LISTED WERE INCURRED FOR THE BENEFIT OF THE CLUB

SIGNATURE _____ DATE _____ APPROVAL SIGNATURE _____ DATE _____